



## **Teen Volunteer Program Frequently Asked Questions**

### ***What will I do as a teen volunteer at the library?***

Our biggest need at the library is help getting books back on the shelves. Shelves need to be detail-oriented, and understand that the work is tedious but very important! Other tasks might include cleaning DVDs or audio kits, dusting shelves, sorting and checking new shipments, preparing materials for crafts, helping at special events, and so on.

### ***How many service hours can I get in during the school year or summer?***

We schedule teen volunteers in two-hour shifts at certain times of the day, according to our needs and whatever else might be going on in the library. We ask that you commit to once a week, or at least every other week.

### ***What about my family vacation or summer camp, etc.?***

We understand that you are busy and have other commitments. We do ask that you let us know ahead of time if you know you can't make it. We depend very much on our teen volunteers, and ask that you treat your commitment to the library like a part-time job.

### ***I can't commit to every week, but would like to get in some service hours....***

We have a number of special events going on throughout the year, and often need volunteers for just a few hours on a particular day. Just let us know that you'd like to volunteer for special events, and we'll keep you on our list to call.

### ***How old do I have to be to start volunteering at the library?***

Because we have so many requests, we give priority to older teens age 15 and up for the regular weekly shifts. Younger teens 13 and up may work at special events. All teens must have signed parental permission to work at the library.

### ***How do I get started?***

If you'd like to join our group of teen volunteers, fill out an **application** and return it to the library. We'll have a training and orientation session for new volunteers. Questions? Contact us at [library@beecavetexas.gov](mailto:library@beecavetexas.gov).